



Louisiana Office of Conservation
Ground Water Resources Division (GWRD)

Water Well Notification

PLEASE PRINT

OFFICE OF CONSERVATION USE

GWRD ID _____

AGC Order # _____

Approved _____ by _____

1. Purpose of this form

- ☐ Prior notification
- ☐ Post-completion notification (check one box below)
- ☐ Domestic
- ☐ Drilling Rig Supply
- ☐ Just Cause:
- ☐ Drought Relief (date approved _____)
- ☐ Replacement (date approved _____)
- Wells being replaced must be plugged and abandoned prior to or at the same time as the new well is installed.*
- ☐ Other (date approved _____)
- ☐ Information change from an earlier submission of this form.
- ☐ Cancel notification – notification submitted earlier was for a water well that was not drilled or was not completed.

GWRD Well ID _____

2. Owner Information

Owner's name and current mailing address (contact person if corporate ownership)

3. Well Information

Well Name _____

Type/Use of well: _____ Aquifer screened _____

Well depth: _____ Interval screened _____
(feet below ground surface) (feet below ground surface)

Screen diameter: _____ Casing diameter(s): _____
(inches) (inches)

Pumping rate: _____ for _____
(gallons per day) (days per year)

Anticipated Well completion date: _____

4. Well Location

Parish: _____

Latitude: _____

Longitude: _____

Print latitude and longitude exactly as it appears on your GPS or computer. If latitude and longitude are unavailable please provide the section, township and range, address of the well, or a map showing the well location.

5. Drilling Contractor

Company: _____

WWC License No: _____ Phone: _____

Contact: _____

6. Owner Verification

Print owner's name: _____

Owner's signature: _____

Phone: _____ Date: _____

Mail to: Louisiana Office of Conservation
Ground Water Resources Division
P.O. Box 94275
Baton Rouge, LA 70804-9275

Web: <http://www.dnr.louisiana.gov/CONS/gwater>

E-mail: gwater@la.gov

Phone: (225) 342-8244 **Fax:** (225) 342-5529

This form may be photocopied.

GWRD-01R1

WATER WELL NOTIFICATION

Louisiana R.S. 38:3097.3.C(4)(a) requires that advance notification of intent to drill a water well shall be submitted by the well owner to the Commissioner of Conservation (Commissioner) at least 60 days prior to drilling the well. The purpose is to assist the Commissioner in the management of the State's ground water resources. The Water Well Notification form (GWRD-01R1) provides the Commissioner with the basic information necessary to document new water wells and pumping capacities of wells installed in each aquifer (**Note:** this does not affect existing DOTD requirements that all water wells shall be **registered by the water well driller** within 30 days after completion).

The following well types are **currently exempted from the advance notification requirement**:

- Domestic Well – A well used exclusively to supply the household needs of the owner, lessee, or his family. Uses may include drinking, cooking, washing, sanitary purposes, lawn and garden watering and caring for pets.
- Drilling Rig Supply – A **temporary** well used only for the duration of the oil and gas drilling operation at the drilling location where sited for the immediate needs of rig operations.
- Drought Relief wells – a **temporary** well installed for agricultural use in times of moderate to extreme drought. Please contact the Ground Water Resources Division for further information.
- Replacement Well – A well located within one thousand feet of the original well and within the same property boundary as the original well, installed within the same aquifer over an equivalent interval with an equivalent pumping rate, and used for the same purpose as the original well.

The Commissioner has been granted the authority to waive the advance notification requirements for 'just cause' on a case-by-case basis. Call the Ground Water Resources Division at (225) 342-8244 for more information or to request a 'just cause' exemption. **No 'just cause' exemption will be given for large volume wells (8" or greater exterior casing size) or wells installed in an area of ground water concern.**

IT IS THE RESPONSIBILITY OF THE WELL OWNER TO MAKE SURE THAT THIS INFORMATION IS ACCURATE AND UP TO DATE. The water well driller may supply information to the owner, as necessary to complete the form, as long as the owner signs the form.

Instructions:

1. **"Purpose of this form"** – Check the appropriate box. You will be notified within 30 days of the Commissioner's decision on the well. Supply the well ID number issued by GWRD (by telephone, fax or in writing) **if** a 'just cause' exemption has been granted, **or if** information has changed **or if** notification is for a well that was not drilled. If the well is for drought relief, the Commissioner **must** give approval prior to installation, as noted above.
2. **"Owner Information"** – Provide the owner's name and current mailing address; not the location of the well unless they are the same. Include the name and phone number of a contact person if different from the owner.
3. **"Well Information"** – Supply the requested information for the well as accurately as possible. If this form is to report information change(s), then simply note the change(s) and resubmit this form after you receive your GWRD Well Number.
4. **"Well Location"** – Supply the well location as instructed.
5. **"Drilling Contractor"** – Supply the name and phone number of the drilling company, contact person, and Louisiana Water Well Contractor's License Number issued by the Louisiana Department of Transportation and Development (DOTD).
6. **"Owner Verification"** – Supply owner's contact information and signature.